

Reginald Jackson  
Saxophone/Clarinet instruction

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## 2018-2019 Studio Policy

Lesson location: 11705 Nairn Road  
Wheaton, MD 20902

### Private Instruction

- Weekly private instruction is offered to beginning and advanced students.
- The school year is divided into two semesters.
- The first semester is from September 10, 2018 until January 12, 2019
- The second semester runs from January 28, 2019 through June 1, 2019

### CALENDAR

Thanksgiving Break – no lessons: Nov. 22, 2018  
There will be lessons on Nov. 24, 2018

Winter Break – no lessons: Dec. 25, 2018 – Jan. 31, 2019  
There will be lessons on Dec. 24, 2018

Lessons will be held on all other holidays. Students needing to miss lessons due to religious holidays should reschedule their lesson for that week in advance.

Each student is guaranteed 17 lessons.

Any lessons missed by me will be either rescheduled or there will be a refund.

### Tuition

- Tuition is due in equal installments on the 1st of the month unless you wish to pay the entire amount at the beginning of each semester.
- Tuition includes one private lesson per week.
- Tuition does not include the cost of music and other materials

**Tuition is a semester fee indicating a commitment to study for the entire semester. Monthly tuition remains constant regardless of the number of lessons received in a given month. There is no per-lesson fee and no deductions will be made for missed lessons. You may pay tuition on a semester or monthly basis. A deposit equal to one month's tuition payment is required to reserve a lesson time.**

Lesson length	tuition	deposit	monthly payment
30 minutes	\$700.00	\$140.00	\$140.00
45 minutes	\$970.00	\$194.00	\$194.00
60 minutes	\$1200.00	\$240.00	\$240.00

Students entering the program any time after the first week of classes are subject to the same policies as the other students. They are registering for the remaining time of the semester. Tuition will be prorated for new students.

## Missed Lessons

One lesson per semester *due to illness only* will be “made up”. If possible lessons can be rescheduled for another time during that week. Please inform me 24 hours or more in advance if you cannot be at your lesson and wish to reschedule. Lessons missed due to school conflicts will not be made up. Please reschedule lessons with conflicts for these reasons as soon as possible. The schedule for AP exams is now available. Band trips have already been scheduled. All County and All State Honors Band dates are now posted. Please note that the only missed lesson “made up” will be due to illness. Please let me know if you cannot be at the lesson due to illness. Lessons missed by me will be either made up or there will be a prorated refund.

## Studio Guidelines

- The Jackson-Sampson studios are located in our private home rather than an outside public facility. In order to provide a peaceful, positive teaching and learning space the following guidelines are necessary:
- Parents are welcome to wait in our living room (only) during your child’s lesson.
- If the living room gets crowded, you might consider waiting at the Wheaton Regional Library. With overlapping reed and flute students it is possible to have as many as 4 parents and 4 younger brothers or sisters waiting.
- The downstairs is off-limits to anyone except flute students and parents invited down by Ms. Sampson.
- Our knickknacks are not toys. Please keep your children’s hands in check.
- Under no circumstances can we teach a lesson while baby sitting other children. There can be no unsupervised children in the house

at any time.

*Please do not place anything on the piano or the piano bench.*